

Sericulture College, Chintamani	
Sl. No.	Subjects
1.	Host Plant Breeding
2.	Silk worm Rearing Technology
3.	Agril. Extension
4.	Silk worm Pathology
5.	Host Plant Breeding
6.	Soil Science & Agril. Chemistry

Agril. College, Hassan	
Sl. No.	Subjects
1.	Food & Nutritional Science
2.	Food Processing Technology
3.	Food Microbiology
4.	Biotechnology

(b) Files in the cadre of Associate Professors (TEACHING)

Agril. College, GKVK	
Sl. No.	Departments
1.	Agronomy
2.	Seed Science & Technology
3.	Genetics and Plant Breeding
4.	Horticulture
5.	Agril. Marketing Cooperation & Business Management
6.	Crop Physiology
7.	Food Science & Nutrition
8.	Soil Science and Agril. Chemistry
9.	Forestry and Environmental Science
10.	Plant Pathology
11.	Apiculture
12.	Agril. Microbiology
13.	Agril. Extension
14.	Agril. Statistics, Applied Mathematics & Computer Sciences
15.	Agril. Economics
16.	Agril. Entomology
17.	Sericulture
18.	Agril. Engineering
19.	Biotechnology
20.	Distance Education in Agril. Sciences

Agril. College, VC Farm, Mandya	
Sl. No.	Subjects
1.	Agriculture Extension
2.	Sr. Farm Superintendent
3.	Sericulture (Moriculture)

Sericulture College, Chintamani	
Sl. No.	Subjects
1.	Host Plant Agronomy
2.	Silk Worm Pathology
3.	Silk Worm Egg Production
4.	Silk Reeling Technology
5.	Silk worm Rearing Technology
6.	Silk Worm Breeding & Genetics
7.	Statistics
8.	Host Plant Breeding
9.	Sr. Farm Superintendent
10.	Economics (Shifted from GKVK)
11.	Agronomy (Shifted from GKVK)
12.	Entomology (Shifted from GKVK)
13.	Horticulture

Agril. College, Hassan	
Sl. No.	Subjects
1.	Forest Product Utilization
2.	Food & Nutritional Science
3.	Food Engineering
4.	Biotechnology
5.	Molecular Biology
6.	Genetics & Plant Breeding
7.	Bio Chemistry
8.	Biotechnology
9.	Molecular Biology
10.	Genetics & Plant Breeding

(c) Files in the cadre of Assistant Professors (TEACHING)

Agril. College, GKVK	
Sl. No.	Departments
1.	Agronomy
2.	Seed Science & Technology
3.	Genetics and Plant Breeding
4.	Horticulture
5.	Agril. Marketing Cooperation & Business Management
6.	Crop Physiology
7.	Food Science & Nutrition
8.	Soil Science and Agril. Chemistry
9.	Forestry and Environmental Science
10.	Plant Pathology
11.	Physical Education
12.	Apiculture
13.	Agril. Microbiology
14.	Agril. Extension
15.	Agril. Statistics, Applied Mathematics & Computer Sciences
16.	Agril. Economics
17.	Agril. Entomology
18.	Sericulture
19.	Agril. Engineering
20.	Biotechnology
21.	Animal Science

Agril. College, VC Farm, Mandya	
Sl. No.	Subjects
1.	Agriculture Extension
2.	Sr. Farm Superintendent
3.	Sericulture (Moriculture)
4.	English
5.	Economics
6.	Sociology
7.	Psychology
8.	Computer Science
9.	Statistic
10.	Microbiology
11.	Food Science & Nutrition
12.	Physical Education
13.	Botany
14.	Chemistry

15.	Agronomy
16.	Genetics & Pl. Breeding (1-Post Shifted from S.C.Chinthamani)
17.	SS & Agril. Chemistry
18.	Entomology
19.	Sericulture
20.	Plant Pathology
21.	Agril. Microbiology
22.	Agril. Engineering
23.	Horticulture
24.	Agril. Economics
25.	Agril. Extension
26.	Crop Physiology
27.	Seed Technology
28.	Farm Forestry
29.	Dairy Science
30.	Inland Fisheries
31.	Crop Production

Sericulture College, Chintamani	
Sl. No.	Subjects
1.	Silk Reeling Technology
2.	Host Plant Agronomy
3.	Silk Worm Breeding & Genetics
4.	Silk Worm Egg Production
5.	Silk Worm Pathology
6.	Host Plant Breeding
7.	Silk Worm Physiology
8.	By product Utilization
9.	Sericulture Farm Management
10.	English
11.	Economics
12.	Sociology
13.	Psychology
14.	Computer Science
15.	Microbiology
16.	Statistics
17.	Physical Education
18.	Botany
19.	Chemistry
20.	Food Science & Nutrition
21.	Agronomy
22.	Genetic & Pl. Breeding
23.	Soil Science

24.	Agril. Entomology
25.	Plant Pathology
26.	Agril. Engineering
27.	Horticulture
28.	Agril. Economics
29.	Agril. Extension
30.	Crop Physiology
31.	Vety/ Poultry
32.	Dairy Science/ Animal Science
33.	Farm Forestry
34.	Sericulture (Post Shifted from GKVK)
35.	Host Plant Agronomy
36.	Soil Science & Agril. Chemistry
37.	Genetics & Pl. Breeding
38.	Horticulture
39.	Entomology
40.	Plant Pathology
41.	Agril. Microbiology
42.	Agril. Economics
43.	Agril. Extension
44.	Agril. Engineering
45.	Bio-technology
46.	Bio-Chemistry
47.	Seed Technology

Agril. College, Hassan	
Sl. No.	Subjects
1.	English
2.	Sociology
3.	Statistics
4.	Physical Education
6.	Bio-Chemistry
7.	Microbiology
8.	Computer Science
9.	Agronomy
10.	Genetics & Plant Breeding
11.	Soil Science
12.	Entomology
13.	Pl. Pathology
14.	Agril. Engineering
15.	Horticulture
16.	Farm Superintendent
17.	Agril. Economics

18.	Agril. Extension
19.	Crop Physiology
20.	Water Management Engineering along with the post from ZARS, Mudigere
21.	Plant Physiology along with the post from ZARS, Mudigere
22.	Agril. Entomology along with the post from ARS, Arasikere
23.	Food Processing Technology
24.	Food Engineering
25.	Food Microbiology
26.	Agronomy
27.	Horticulture
28.	Agril. Extension
29.	Dairy Technology
30.	Baking Technology
31.	Biotechnology
32.	Molecular Biology
33.	Microbiology
34.	Trade & Business Management
35.	Bio-Informatics

(d) Files in the cadre of Professor (Research)

1.	Associate Director of Research (Hq)
2.	C.S.O.- Plant Pathology
3.	C.S.O. (Chief Scientific Officer)(Inland Fisheries) (HAG Post)
4.	Special Officer (Seeds)
5.	Co-ordinator
6.	Associate Director of Research
7.	Chief Scientific Officer (Entomology)
8.	Principal Scientist
9.	Chief Scientist
10.	Project Co-ordinator
11.	Project Co-ordinator (Senior Professor)

(e) Files in the cadre of Associate Professor (Research)

1.	Technical Officer
2.	Technical Assistant
3.	Associate Professor Statistics
4.	Associate Professor Economics
5.	Associate Professor Animal Science
6.	Senior Farm Superintendent
7.	Agriculture Engineer
8.	Fisheries Research Officer

9.	Plant Scientist (Oil Seed)
10.	Fisheries
11.	Senior Technical Assistant (Seed)
12.	Associate Professor of Statistics
13.	Agro Forestry
14.	Ragi Breeder
15.	Sugar Cane Breeder
16.	Plant Scientist (Sugar Cane)
17.	Associate Professor Soil & water Management
18.	Associate Professor of Agronomy
19.	Associate Professor Agrostology
20.	Associate Professor Horticulture
21.	Associate Professor
22.	Agronomist
23.	Plant Breeder
24.	Senior Scientist (Plant Breeding)
25.	Geneticist
26.	Agronomist
27.	Soil Physiologist
28.	Soil Chemist
29.	Research Engineer
30.	Senior Zoologist
31.	Entomologist
32.	Agrometeorologist
33.	Nematologist
34.	Senior Acarologist
35.	Seed Research Officer
36.	Senior Scientist
37.	Senior Scientist (Agro/ S.S)
38.	Associate Professor, Farm Machinery Power (FMP)
39.	Breeder
40.	Pathologist
41.	Senior Scientist Plant Breeding
42.	Maize Pathologist
43.	Co-ordinator

(f) Files in the cadre of Assistant Professor (Research)

1.	Farm Superintendent
2.	Agronomist
3.	Statistician
4.	Assistant Professor of Aquaculture
5.	Assistant Animal Scientist
6.	Assistant Seed Production Specialist
7.	Assistant Professor Statistics/ Extn/ Economics
8.	Assistant Professor Computer Science Programmer
9.	Assistant Professor (PHT) Post Harvesting Technology
10.	Plant Pathology
11.	Plant Breeding, Horsegram
12.	Assistant Professor Entomology
13.	Entomology
14.	Seed Production
15.	Crop Production
16.	Animal Scientist
17.	Technical Assistant
18.	Agriculture Economics
19.	Soil Science
20.	Agriculture Engineer
21.	Fisheries
22.	Plant Breeder & Genetics
23.	Agrostology
24.	Assistant Plant Pathology
25.	Agrostology/Agro Forestry
26.	Assistant Agronomist
27.	Junior Entomologist
28.	Junior Geneticist
29.	Junior Pathologist
30.	Junior Agronomist
31.	Junior Physiologist
32.	Junior Breeder
33.	Junior Scientist (Agronomy)
34.	Junior Scientist (Agriculture Engineer)
35.	Assistant Research Engineer
36.	Assistant Food Microbiologist
37.	Assistant Entomologist
38.	Assistant Bio-Chemist
39.	Assistant Professor of Dairy Technology
40.	Assistant Professor of Food Technology
41.	Assistant Professor of Agronomy/Soil Science

42.	Zoologist
43.	Assistant Nematologist
44.	Junior Acarologist
45.	ASRO-Seed Entomology
46.	ASRO-Seed Technology
47.	Assistant Seed Production Officer
48.	Junior Scientist (Physiologist)
49.	Residue Chemist
50.	Junior Scientist
51.	Junior Economics
52.	Scientist, Horticulture/Forestry
53.	Scientist, Forestry/Hort./Agronomy/Soil Science
54.	Assistant Scientist
55.	Assistant Maize Pathologist
56.	Assistant Maize Breeder
57.	Assistant Nutritionist
58.	Junior Rice Breeder
59.	Plant Breeder
60.	Junior Soil Scientist
61.	Scientist – Agronomy
62.	Assistant Breeder
63.	Field Officer
64.	Assistant Professor

(g) Files of Scientists

1.	Coordinator
2.	Assistant Professor

(h) Service Register of Scientists

1.	Coordinator
2.	Assistant Professor

(i) Files in the cadre of Professor (Extension)

1.	Associate Director of Extension (NAEP)
2.	Training Co-ordinator (Prof.)
3.	Associate Director of Extension (Prof.)
4.	Editor (Prof.)

(j) Files in the cadre of Associate Professor (Extension)	
1.	Sr. Information Specialist (Assoc. Prof.)
2.	Extension Leader (Assoc. Prof.)
3.	Co-ordinator (Assoc. Prof.)
4.	Chief Instructor (Assoc. Prof.)
5.	Extension Leader (Assoc. Prof)
6.	Associate Editor (Assoc. Prof.)
7.	Senior Scientist and Head (Agronomy)
8.	Senior Scientist and Head (Sericulture)
9.	Senior Scientist and Head (Agriculture Entomology)
10.	Senior Scientist and Head (Agriculture Extension)
11.	Senior Scientist and Head (Horticulture)
(k) Files in the cadre of Assistant Professor (Extension)	
1.	Technical Assistant to D. E. (Asst. Prof.)
2.	Audio Visual Specialist(Asst. Prof.)
3.	Information Specialist(Asst. Prof.)
4.	Agril. Extension (Asst. Prof.)
5.	Technical Assistant (Asst. Prof.)
6.	Asst. Crop Splst. (Agronomy)
7.	Asst. Soil & Water Management
8.	Asst. Agril. Engineering Specialist
9.	Asst. Farm Management Splst.
10.	Asst. Plant Protection Splst.
11.	Asst. Horticulture Splst.
12.	Asst. Prof. of Home Science
13.	Asst. Prof. of Gynecology
14.	Asst. Prof. of Poultry
15.	Asst. Cereal Specialist
16.	Training Officer (Male) (Asst. Prof.)
17.	Training Officer (Female) (Asst. Prof.)
18.	Radio Contact Officer (Asst. Prof.)
19.	Asst. Prof. of Agril. Extension
20.	Asst. Farm Management Splst
21.	Asst. Soil & Water Management Specialist (Agril. Engg)
22.	Asst. Plant Prot. Splst. (Patho)
23.	Asst. Plant Protection Splst. (Ento)
24.	Asst. Prof. (Dairy Extension)

25.	Asst. Crop Specialist
26.	Asst. Prof. of Aquaculture
27.	Asst. Prof. of Gynecology
28.	Assistant Professor of Kannada (Gen.)
29.	Assistant Professor of Kannada (Tech.)
30.	Scientist (Soil Science and Agril. Chemistry)
31.	Scientist (Horticulture)
32.	Scientist (Animal Science)
33.	Scientist (Home Science)
34.	Scientist (Agril. Extension)
35.	Scientist (Entomology)
36.	Scientist (Agril. Engineering)
37.	Scientist (Plant Pathology)
38.	Scientist (Sericulture)

(l) Files regarding Supernumerary positions

a.	Professors (Upgraded Instructors/Research Assistants/Extension Guides)
b.	Associate Professors (Upgraded Instructors/Research Assistants/ Extension Guides)
c.	Assistant Professor (Upgraded Instructors/Research Assistants/Extension Guides)

(m) Files regarding T4 Series

a.	Programme Assistant (Lab Technician)
b.	Farm Manager
c.	Programme Assistant (Computer)
d.	Technical Assistants
e.	Field Supervisors

(n) Files of Officers

a.	Registrar, UAS, GKVK, Bengaluru
b.	Director of Education, UAS, GKVK, Bengaluru
c.	Director of Extension, UAs, Hebbal, Bengaluru
d.	Director of Research, UAS, GKVK, Bengaluru
e.	Administrative Officer, UAS, GKVK, Bengaluru
f.	Estate Officer, UAS, GKVK, Bengaluru
g.	Dean(Agri.), Agril. College, UAS, GKVK, Bengaluru
h.	Dean(Agri.), Agril. College, Mandya
i.	Dean(Agri.), Agril. College, Hassan
j.	Dean(Seri.), Sericulture College, Chintamani
k.	Dean of Student Welfare, UAS, GKVK, Bengaluru

(o) Service Registers of Officers	
a.	Director of Extension, UAs, Hebbal, Bengaluru
b.	Director of Research, UAS, GKVK, Bengaluru
c.	Administrative Officer, UAS, GKVK, Bengaluru
d.	Estate Officer, UAS, GKVK, Bengaluru

(p) Files relating to sanction of Pension	
a.	Pension sanction orders relating to Teaching Staff
b.	Pension sanction orders relating to Non-Teaching Staff

II. (a) Files Related to Service Personnel (Non-Teaching)

Group-A	
1	Deputy Librarian
2	Deputy Administrative Officer
3	Deputy Comptroller
4	Deputy Director of Student Welfare
5	Executive Engineer
6	Chief Medical Officer
7	Assistant Administrative Officer
8	Assistant Registrar
9	Secretary to VC
10	Secretary to Dean
11	Assistant Comptroller
12	Asst. Executive Engineer(Civil)
13	Asst. Executive Engineer (Electrical)
14	Asst. Executive Engineer(Auto)
15	Asst. Instrumentation Engineer
16	Stores Purchase Officer
17	Sr. Artist Cum Photographer
18	Assistant Medical Officer/Medical Officer
19	Assistant Lady Medical Officer
20	Asst. Director of Student Welfare
21	Documentlists
22	Assistant Librarian
Group-B	
1	Junior Engineer Special Grade (Auto, Civil, Elec. & Mech.)
2	Personal Secretary
3	Superintendent(Accts)
4	Superintendent(Admn)
5	Asst. Engineer (Civil & others)
6	Asst. Engineer (Electrical)
7	Security Assistant
8	Senior Foreman

Group-C	
1	Reprographic Assistant
2	Senior Binder
3	Junior Engineer (Others)
4	Junior Engineer (Civil.Elect.Mech.Auto)
5	Junior Engineer (Agri)
6	Stenographers
7	Senior Assistant
8	Senior Typist
9	Senior Laboratory Assistant
10	Senior Field Assistant
11	Senior Telephone Operator
12	Senior Mechanic
13	Mechanic
14	Supervisors(College)
15	Auto Mechanic
16	Receptionist
17	Mechanic Servicing
18	Artist Cum Photographer
19	Production Supervisor
20	Assistants
21	Telephone Operator
22	Graduate Technician
23	Bulldozer Driver
24	Processing Assistant
25	Senior Pharmacist
26	Tabulators (Scheme)
27	Auto Electrician
28	Laboratory Assistant
29	Field Assistant
30	Salesman (Kannada)
31	Mess Supervisor
32	Tracer
33	Mechanic(BTU)
34	Staff Nurse
35	Sr. Compositor
36	Sr. Machine Minder
37	Press Operator
38	Lab. Technician
39	Typist Cum Computer Operator
40	Tractor Driver
41	Driver (HV)
42	Transport Assistant
43	Bradma Operator (Data Entry Operator)

44	Pharmacist
45	Surveyor
46	Driver cum Salesman(BTU)
47	Bakers
48	Caretaker
49	Shelf Assistant
50	Junior Technician
51	Junior Compositor
52	Assistant Binder
53	Assistant Machine Minder
54	Attender
55	Driver (LV)
56	Plumber
57	Mason
58	Cook Cum Caretaker
59	Bakery Operators
60	Carpenter
61	Auto Fitter
62	Electrical Wireman
63	Substation Operator
64	Craftsman(PHT Scheme)(Fitter, Welder, Tinker, Smith)
65	Book Binders
66	Draftsman
67	Engine Driver
68	Head Watchman
69	Record Assistant
70	Gas Plant Operator
71	Assistant Cook Cum caretaker
72	Apiary man
73	Observer
Group-D	
1	Messenger
2	Gardener/ Mali
3	Cook
4	Pump Attender
5	Press Helper
6	Bus Helper
7	Sports Helper
8	Stores Helper
9	School Helper
10	Bakery Helper
11	Workshop Helper
12	Petrol Bunk Helper
13	Plumbing Helper
14	Carpenting Helper

15	Helper
16	Guest House Cleaner
17	Bakery Cleaner/ Loader
18	Watchman
19	Janitor
20	Bullockman
21	Ward Girl / Boy
22	Borewell Helper
23	Bulldozer Helper
24	Fisherman
25	Farm Labourer (Regular posts)
26	Farm Labourer (Supernumerary Posts)

(b) Service Registers of Service Personnel

Group-A	
1	Deputy Librarian
2	Deputy Administrative Officer
3	Deputy Director of Student Welfare
4	Chief Medical Officer
5	Assistant Registrar
6	Secretary to VC
7	Assistant Medical Officer
8	Assistant Librarian
Group-B	
1	Personal Secretary
2	Superintendent(Accts)
3	Superintendent(Admn)
Group-C	
1	Senior Assistant
2	Senior Typist
3	Assistant
4	Processing Assistant
5	Senior Pharmacist
6	Lab Assistant
7	Attender
Group-D	
1	Messenger
2	'D' Group Farm Labourer
3	Senior Watchman

III (a)

1	Roster Register (Teaching)
2	Register showing receipt of applications towards Notifications
3	File relating to prescribed Score card for Teaching & Officer posts.
4	File relating to guidelines approved for CAS promotion.
5	Appointment order Files.
6	Promotion order Files.

IV (a)

1.	Roster Register (Non- Teaching)
2.	Cadre & Recruitment Regulation
3.	Day Book of Receipt (Stationery)
4.	Stock Ledger (Stationery)
5.	Day Book of issue (Stationery)
6.	Promotion Register
7.	Register Showing Receipt of applications

V (a)

1)	File relating to designating of Head of the department
2)	University Head
3)	File relating to nomination of Warden & Chief warden
4)	File relating to approval of Tour programmes of teachers.
5)	File relating to issue of orders towards travel grants to the teachers.

VI (a)

1.	Day Book of Receipt (Dead Stock)
2.	Stock Ledger (Dead Stock)
3.	Day Book of issue (Dead Stock)
4.	Tappal inward Register
5.	Tappal outward Register.

(b)

1.	File relating to guidelines for engaging Contract workers.
2.	File relating to issue of permissions to officers to engage contract teachers /Non-Teaching Staff.

VII (a)

1.	Enquiry Register.
2.	Register showing the details of court cases.
3.	File relating to appointment of UAS(B) Legal counsels.
4.	File relating to issue of orders prescribing fee payable to UAS(B) Legal counsels.
5.	File showing court cases received, disposed and pending each month.
6.	File showing the statement of Departmental enquires initiated, disposed, pending for each month

(b)

1.	File showing the RTI applications received and file showing the information furnished to the RTI Applications.
2.	File showing the monthly report on RTI cases
3.	Files relating to appeal under RTI to the 1 st Appellate authority.
4.	Files relating to the cases filed before the State Information Commission

(c)

1.	Files relating to Retirement list of Teaching & non-teaching Staff.
2.	Files relating to issue of General Holiday list.
3.	File relating to issue of General circulars.

Sd/-
**Administrative Officer &
Public Information Officer**

Copy to

1. The Head, AKMU Cell, UAS, GKVK - Request to upload the Information in the University Website immediately (By Muddam)
2. The Secretary to Vice-Chancellor, UAS, GKVK.
3. Office File

VII (a)

1.	Enquiry Register.
2.	Register showing the details of court cases.
3.	File relating to appointment of UAS(B) Legal counsels.
4.	File relating to issue of orders prescribing fee payable to UAS(B) Legal counsels.
5.	File showing court cases received, disposed and pending each month.
6.	File showing the statement of Departmental enquires initiated, disposed, pending for each month

(b)

1.	File showing the RTI applications received and file showing the information furnished to the RTI Applications.
2.	File showing the monthly report on RTI cases
3.	Files relating to appeal under RTI to the 1 st Appellate authority.
4.	Files relating to the cases filed before the State Information Commission

(c)

1.	Files relating to Retirement list of Teaching & non-teaching Staff.
2.	Files relating to issue of General Holiday list.
3.	File relating to issue of General circulars.


**Administrative Officer &
Public Information Officer**

Copy to

1. The Head, AKMU Cell, UAS, GKVK - Request to upload the Information in the University Website immediately (By Muddam)
2. The Secretary to Vice-Chancellor, UAS, GKVK.
3. Office File