

Information-2018-19

a) **Department:** AICRP on Small Millets, Zonal Agricultural Research Station, V. C. Farm, Mandya

Sl.No	Name	Designation	Responsibility
1.	Dr.Deepak C. A.	Ragi Breeder and Office In-Charge (Additional Charge)	Research on Ragi crop Improvement
2.	Mr.Raveendra.H.R.	Jr.Pathologist	Research on Ragi crop disease identification and their management
3.	Mrs.Shubhashree.K.S.	Jr.Agronomist	Research on Cultivation and management aspects of Ragi crop

b) **List of files maintained in department**

Sl.No	File Name
1.	Project Coordinator file
2.	Comptroller file
3.	Director of Research file
4.	Administrative officer file
5.	Assistant director of research file
6.	ZAREP file
7.	Quarterly progress report
8.	Farm superintendent file
9.	Budget file
10.	Annual physical stock verification file
11.	Monthly contractual labour bill (7011)
12.	Monthly contractual labour bill (5361)
13.	Monthly contractual labour bill (Sesame)
14.	Bill Xerox (7011)
15.	Bill Xerox (5361)
16.	SRF file
17.	Skilled assistant file
18.	Field assistant file
19.	Senior technical assistant file
20.	Experimental file
21.	Wheat experiment file
22.	Sesame experiment file
23.	Front line demonstration file
24.	Tribal sub-plan project file
25.	Maintenance breeding file

26.	Monthly meeting proceeding file
27.	Office circulars/ notification file
28.	Technical programme file
29.	Farm trial file
30.	Assistant administrative officer file
31.	Plant scientist meeting proceeding file
32.	Extension co-ordinator file
33.	Training programme file
34.	Multi location trial file
35.	Release proposal file
36.	Ragi revolving fund file
37.	ICAR file
38.	Krishimela file
39.	NBPGR file
40.	Publications