

**UNIVERSITY OF AGRICULTURAL SCIENCES
GKVK, BENGALURU-560 065**

POST GRADUATE DEGREE PROGRAMMES

**ACADEMIC INFORMATION
AND REGULATIONS
(Semester System)**



2017-18

**DIRECTORATE OF POST GRADUATE STUDIES
UNIVERSITY OF AGRICULTURAL SCIENCES
GKVK, BENGALURU-560 065**

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POST GRADUATE REGULATIONS

2017-2018

1.0 TITLE

The Academic Information and Regulations shall be called “University of Agricultural Sciences, Bangalore Academic Information and Regulations governing Postgraduate Degree Programmes under Semester System”. These shall be applicable for students admitted from the Academic year 2017-18 and onwards.

2.0 DEFINITIONS

2.1 **Academic Year:** An academic year is a period during which a cycle of study is completed. It shall consist of two Semesters.

2.2 **Semester:** A Semester shall consist of not less than 110 instructional days. The final examination shall be completed in the next ten working days.

2.3 **Curriculum:** A series of courses designed to provide learning opportunities to meet the requirements for a degree. Courses with 500 series are applicable for Master’s Degree Programme with 571 for Qualifying Examination, 581 for Seminar and 591 for Research

Courses with 600 series are applicable for Ph.D Degree Programme with 671 for Qualifying Examination, 681 for Seminar and 691 for Research

2.4 **Course :** A course is a unit of instruction or segment of subject matter as specified in course calendar to be covered in a semester. It has a specified number, title and credit hours.

2.5 **Credit Hours (Course Credit):** A measure of quantity of work done in a course. One credit represents one hour

of lecture or 21/2 hours of laboratory or field work per week through a semester.

2.6 **Course Load:** The number of credit hours a student can register in a semester. A student shall not register for more than 18 credits in a semester. Non credit courses will not be considered for counting total credit hours.

2.7 **Grade Point of a Course:** A measure of quality of work done in a course to meet the requirement in a semester. It is computed by dividing the percentage of marks obtained in a course by 10. It shall be expressed on a 10-point scale up to second decimal place. A grade point of 6.00 and above shall be considered as successful completion of the course. Minimum pass for Master’s and Ph.D. Degree programme shall be 7.00 and 7.50, respectively.

2.8 **Course Credit Point:** A course credit point is a product of course credit and grade point secured by a student in a course which shall be expressed upto second decimal place.

2.9 **Grade Point Average (GPA) :** It is a measure of quality of work done in a semester. It is a quotient of the total course credit points secured by a student in various courses registered divided by the course credits during that semester. It shall be corrected to the second decimal place.

2.10 **Cumulative Grade Point Average (CGPA):** It is the cumulative performance of a student in all the courses taken during all the preceding semesters. CGPA is computed by dividing the total credit points earned by a student in all the courses taken from the beginning of the first semester by the total number of credits completed up to the end of a specified semester. It shall be corrected to the second decimal place.

- 2.11 **Overall Grade Point Average (OGPA):** It is a measure of the overall performance of a student on completion of the degree programme. It is computed by dividing the total number of course credit points earned by a student over the semesters by the total number of credit hours and corrected to the second decimal place.

3.0 POSTGRADUATE DEGREE PROGRAMMES

The Postgraduate programmes in the University consist of:

- (1) Doctor of Philosophy (Ph.D.)
- (2) Master's Degree

3.1 Ph.D. DEGREE PROGRAMMES

- 1) Agricultural Economics
- 2) Agricultural Entomology
- 3) Agricultural Extension
- 4) Agricultural Microbiology
- 5) Agronomy
- 6) Crop Physiology
- 7) Food Science and Nutrition
- 8) Forestry & Environmental Science
- 9) Genetics & Plant Breeding
- 10) Horticulture
- 11) Plant Biotechnology
- 12) Plant Pathology
- 13) Seed Science and Technology
- 14) Sericulture
- 15) Soil Science and Agricultural Chemistry

3.2 MASTER'S DEGREE PROGRAMMES

3.2.1 M.Sc. (Agriculture)

- 1) Agricultural Economics
- 2) Agricultural Entomology*
- 3) Agricultural Extension
- 4) Agricultural Marketing and Co-operation
- 5) Agricultural Microbiology
- 6) Agricultural Statistics
- 7) Agronomy*
- 8) Apiculture
- 9) Crop Physiology
- 10) Environmental Science
- 11) Food Science and Nutrition
- 12) Genetics and Plant Breeding *
- 13) Horticulture
- 14) Plant Biochemistry
- 15) Plant Biotechnology
- 16) Plant Pathology*
- 17) Seed Science and Technology
- 18) Sericulture
- 19) Soil Science and Agricultural Chemistry*

3.2.2 M.Tech. (Agricultural Engineering)

- 1) Processing and Food Engineering
- 2) Soil and Water Engineering

*All the programmes are offered at Bangalore campus and * offered at Mandya campus also*

4.0 **MODE OF ADMISSION**

4.1 Application for admission shall be made to the Registrar, University of Agricultural Sciences, Gandhi Krishi Vignana Kendra, Bangalore-560 065, or through Common Admission of farm Universities of Karnataka State in the prescribed form, as per the Notification issued from time to time.

4.2 **Criteria for Admission of foreign/sponsored students.** Foreign students should apply to ICAR through respective Embassy or other Government nominee to seek admission at UAS, GKVK, Bangalore.

Foreign Nationals shall send their application through their Embassies to ICAR / Agencies / Consultants nominated by ICAR. The NRIs / Children of NRIs should send their application along with their biodata and proof of their NRI status to the Registrar, UAS(B) for verification and confirmation as per regulations.

These Foreign National seats may be allotted on the basis of the receipt of the applications from the respective agencies, considering the date of the receipt, merit and recommendation from the concerned Head of the Departments/Dean's, after fulfilling all the academic qualifications/requirements.

Ten percent of the total seats shall be filled by NRI eligible applicants and Ten percent seats shall be filled by Foreign National eligible applicants from ICAR/ICCR/Purdue University, Afghan/Ministry of Higher Education, Afghan/Self finance and other Govt. Agencies under Foreign National quota.

Foreign Nationals / NRI candidates whose medium of instruction is not English in their qualifying examination

prescribed for admission to the respective degree programme shall undergo English course of 2-3 months duration compulsorily before registration for the course for which provisional admission is granted by the University. Such candidates are requested to arrive well in advance to undergo English training at their own cost and submit the certificate, failing which they are not permitted to register for the course

5.0 **RESIDENTIAL REQUIREMENTS**

A minimum of two Academic years (4 semesters) shall ordinarily be required for the programme of course works, research, thesis preparation and examinations leading to the Master's Degree. A minimum period of three Academic years (6 semesters) shall ordinarily be required for completing Ph.D. Degree.

5.1 The PG students shall give the following undertaking at the time of registration for every semester till they complete their residential requirements:

I,, ID No. studying Ph.D. / Master's degree in, hereby give the undertaking that I will be a full time student and will not work anywhere during the I / II Semester of, failing which my admission be cancelled.

Date :

Signature of the Student

Forwarded by the Chairperson and Head of the Department

In spite of the above undertaking, if any PG student found working outside during the period of registered semester, action will be taken to cancel their admission.

6.0 TIME LIMIT FOR COMPLETION OF THE DEGREE

- 6.1 A candidate admitted to the Masters' degree programme may be declared qualified for the degree, provided the candidate completes all the prescribed requirements within eight consecutive semesters from the date of admission irrespective of his / her registration, failing which the admission shall be deemed to have been cancelled.
- 6.2 A candidate admitted to the Ph.D. degree programme may be declared qualified for the degree provided the candidate completes all the prescribed requirements within 12 consecutive semesters from the date of admission irrespective of his / her registration, failing which the student's admission shall be deemed to have been cancelled.

Note: On genuine grounds the University may consider for extending the time limit by one more year (two semesters consecutively) immediately after completion of the prescribed period for Masters' and Ph.D. degree programmes.

The above clause is applicable for the candidates admitted from 2016-17 onwards

7.0 MIGRATION CERTIFICATE

Candidates from other Universities should produce Migration Certificate within the completion of the first semester, failing which their admission will be cancelled.

8.0 REGISTRATION FOR THE FIRST SEMESTER

- 8.1 Candidates on receipt of admission notice from the University shall submit the original documents, pay the prescribed fee and register for the relevant courses in person on or before the last date specified, failing which they shall forfeit their admission.

- 8.2 For those students who were admitted subsequently attendance shall be counted from the date of their registration.
- 8.3 A student who registers for first semester of the Academic Degree Programme should complete a minimum of 6 credit hours securing a grade point other than F or SA (Shortage of Attendance) failing which his / her admission shall stand cancelled. This will not be applicable to re-admitted candidates.
- 8.4 However, in genuine cases of hospitalisation resulting in immobilisation, a student can be exempted provided sufficient proof is produced. The genuineness of such cases shall be examined by a Committee consisting of Dean of Postgraduate Studies as Chairman with two Heads of Departments or Professors as Members who will recommend to the Director of Education for final approval.

9.0 REGISTRATION FOR THE SECOND AND SUBSEQUENT SEMESTERS

Registration for second and subsequent semesters shall commence two weeks prior to the closure of the ongoing semester.

- 9.1 The students registering for the courses shall do so in person and producing ID card for verification at the time of Registration. Only under unavoidable circumstances a student may be permitted by the Dean of Post Graduate Studies or Dean of the respective College to register in absentia.
- 9.2 The last date for registration shall be the first day of the semester.
- 9.3 Students are permitted to register up to six working days after the last date, on payment of prescribed penal fee for

late registration. After the sixth working day, the Dean of Postgraduate Studies/ the Dean of the respective College may permit the student to register within next six working days on genuine grounds and on payment of prescribed late fee.

- 9.4 The attendance shall be counted from the date of commencement of the semester. In case of newly admitted students the attendance shall be calculated from the date of registration.
- 9.5 Student failing to register for a course within the prescribed time shall be deemed to have discontinued during that semester.
- 9.6 Students shall clear all the dues to the Hostel(s) and Library before registration.
- 9.7 A student may be permitted to add an approved course provided the total number of credits is within the prescribed limit.
- 9.8 Adding of the courses should be done with the written permission of the concerned Major Advisor and Head of the Department within 15 working days from the date of commencement of the semester
- 9.9 A student will be permitted to drop a course up to a period of six weeks from the date of commencement of the semester with the permission of Major Advisor and Head of the Department.
- 9.10 Master's/ Ph. D. students submitting thesis after completion of four / six semesters, respectively shall register by paying the prescribed fee.
- 9.11 Re-registration : A student who discontinues for a semester with prior permission of the University can re-register during

any subsequent semester by paying the prescribed re-registration fee along with other fees within the prescribed time limit (Reg. No. 6.0.)

- 9.12 **Transfer of credits in respect of Master's degree students.**
- 9.13 If a Master's degree student after getting admission in a particular discipline in the University of Agricultural Sciences, Bangalore, has successfully completed the compulsory courses and subsequently joins for Master's degree in a different discipline, is eligible to get the transfer of credits of the compulsory courses, with grade to which the student got fresh admission, provided the student has completed the course with grade point average of 7.00 and above out of 10.00. However, the duration of the Master's degree would be counted starting from the date of admission to the new degree programme. Further, "Transfer of Credits" earned from previous admission shall be mentioned in the transcript.
- 10.0 **FEE**
- 10.1 A student who enrolls for PG programme shall be required to pay the prescribed fee.
- 10.1.1 Tuition and other fee once paid will not be refunded. However, the excess fee paid under any single item or different items in a semester over and above the prescribed fee will be refunded to the students.
- 10.1.2 In case a student, after admission to a P.G. degree programme is subsequently admitted to any other discipline during the same academic year, fee paid by the student will be adjusted. However, any difference in the fee amount has to be paid by the student.

- 10.1.3 Fee for second and subsequent semesters shall be as prescribed by the University.
- 10.2 Caution money is refundable on successful completion of the degree programme for which a candidate is admitted or if admission is cancelled. The students can claim the caution money after furnishing a 'No dues' certificate from all the concerned within two years after completion of degree programme or cancellation of the admission.
- 10.3 Students belonging to Scheduled Caste / Scheduled Tribe and Category I are required to pay the fees which are not reimbursed by the Government.
- 10.4 Miscellaneous Fee for certificates, re-registration, convocation, thesis submission *etc.*, shall be paid as prescribed by the University from time to time.

11.0 CREDIT REQUIREMENT

11.1 Master's Programme

The distribution of course credit requirements are as follows :

Core course offered in the Department	: 16 Credits
Optional course offered in the Department	: 04 Credits
Supporting courses*	: 15 Credits
Qualifying Exam (External)	: 02 Credits
Seminar	: 02 Credits
Research	: 16 Credits
Total	: 55 Credits
Non Credit courses	: 04 Credits

*Note : Out of the 15 credits of Supporting courses a minimum of 4-5 credits shall be compulsory as decided by the respective Department. The optional and other supporting courses shall be as per the decision of Advisory committee.

Non Credit Compulsory courses

Masters degree students shall register a minimum of four Non-Credit Compulsory courses out of six credits (not more than two credits per semester) from among the following :

PGS 501	Library And Information Services	0+1
PGS 502	Technical Writing and Communications Skills	0+1
PGS 503 (E-course)	Intellectual Property and its Management in Agriculture	1+0
PGS 504	Basic Concepts in Laboratory Techniques	0+1
PGS 505 (E-course)	Agricultural Research, Research, Ethics and Rural Development Programmes	1+0
PGS 506 (E-course)	Disaster Management	1+0

11.2 Ph.D. programme

The distribution of course credit requirements are as follows :

Major Courses offered in the Department	: 15 Credits
Supporting Courses	: 15 Credits
Qualifying Exam (External)	: 03 Credits
Seminar	: 04 Credits
Research	: 38 Credits
Total	: 75 Credits

- 11.3 A student will be allowed to register maximum of two Cr. Hrs. course work excluding non-credit courses directly related to the research in addition to the stipulated total credit hours as specified in Clause 11.1 and 11.2 with proper justification from the Advisory committee and the approval of Dean (PGS).

11.4 The extra additional courses will be considered as audited courses *i.e.*, the courses will not be considered for calculating CGPA/OGPA. However, regular evaluation of the courses will be undertaken.

12.0 **PERMISSIBLE WORKLOAD**

12.1 A Postgraduate student may register up to a maximum of 18 credits in a semester (excluding non-credit courses) on the recommendation of the Head of the Department / Major Advisor. The student is permitted to register only two credit hours of non-credit courses in a semester.

12.2 A part-time student shall not register for more than 18 credits during two semesters of an academic year.

12.3 Graduate Assistants will not be permitted to register for more than 8 credits in a semester.

12.4 A student of Masters' degree programme may register up to a maximum of 8 credits and a Ph.D. student may register up to a maximum of 10 credits for research in a semester.

12.5 Identified 5 series (M.Sc.) courses of other departments can be taken by Ph.D. students on the recommendations of the Advisory Committee.

12.6 Each department shall identify supporting courses in 6 series that could be taken by M.Sc. students and indicate them in the course curriculum.

12.7 The core courses offered in 6 series for Ph.D. programme should be registered by Ph.D. students only.

13.0 **ATTENDANCE**

The students are required to attend a minimum of 80 per cent of the total number of lectures and practical's in each

course. If a student falls short of the required attendance to an extent of 10 per cent or less in any given course, the shortage may be condoned by the concerned Dean on the recommendation of the course teacher and their Head of the Department, on the condition that the shortage was due to unavoidable circumstances.

Attendance should be credited to the students who represent the University /College in sports / cultural / literary events with the approval of the concerned Dean.

The grade point of a student who does not meet the attendance requirement in a course (including Seminar and Research) shall be indicated as "SA" (SA-Shortage of Attendance)

14.0 **ADVISORY COMMITTEE**

14.1 An advisory committee will be constituted for every PG student with Major Advisor as Chairperson, who is a recognized PG teacher in the concerned discipline.

14.2 The Advisory Committee of a Master's degree student shall consist of four members among whom three members including the Chairperson are from major discipline and one from supporting discipline. However, the third member from the major discipline can also be from the supporting discipline.

14.3 The Advisory Committee of the Ph.D. student shall consist of five members among whom a minimum of three members including the Chairperson is from the major discipline and two from the supporting discipline. However, in the event of shortage of PG teachers in the major discipline, a PG teacher from the related discipline can be considered as the third member.

- 14.4 The HOD shall submit the proposal for the constitution of Advisory Committee (Form – 1) of the student to the Dean of Post Graduate Studies for approval by the University. This shall be completed before the closure of the first semester.
- 14.5 The HOD shall submit the Plan of Work and Programme of Research (Form-2) as approved by the advisory committee to the Dean of Post Graduate Studies for approval before the end of the second semester.
- 14.6 All the members shall compulsorily attend the Advisory Committee meetings in respect of both Ph.D. and Masters' degree. However, under unavoidable circumstances one of the members other than the Chairperson may be absent.
- 15.0 **EXAMINATION AND EVALUATION**
- 15.1 Teachers shall be responsible for judging and grading the students' performance in each of the courses registered by the student through a system of examination.
- 15.2 The performance of the student in a course shall be graded on a ten point scale up to two decimal points.
- 15.3 A student obtaining a grade point of less than 6.00 shall be declared as 'Failed' (F) in that course. A student who obtains 'F' or 'SA' grade in courses shall repeat that course when it is offered again. The non-credit courses will be declared as Satisfactory / Non-Satisfactory based on the performance of the student in that particular course as evaluated by the course teacher.
- 15.4 For computing the GPA and CGPA, "F" or "SA" grades shall be considered as zero.
- 15.5 Each course shall carry a maximum of 100 marks for the purpose of grading as indicated below.

Particulars Practical	Courses with Theory and Component	Courses with only Theory Component	Courses with only Practical Component
I Examination	20	10	-
II Examination	25	25	25
Practical Examination	10	-	50
Final Examination	30	50	-
Practical Records, Assignments, <i>etc.</i>	10	10	20
Attendance*	05	05	05
Total	100	100	100

* *Note:* A student attending more than 80 per cent of classes conducted shall be awarded marks proportionately out of five marks

For Non-credit courses:

Description	1+0 credit hour: Marks distribution	0+1 credit hour: Marks distribution	Grading
I Exam	30	20	A student who scores 60 marks & above will be considered as satisfactory & less than 60 will be considered as non satisfactory. Attendance is as incase of regular courses.
Final Exam	50	50	
Assignment / Records / Presentations <i>etc.</i>	15	25	
Attendance	05	05	
Total	100	100	

- 15.6 The schedule of examinations in each course shall be notified by the respective course teacher. The first examination in each course will be conducted between 7th and 8th week and the second examination between 13th and 14th week. The practical examination will be conducted during the last week of instructional days. The final theory examination

- will be conducted after 110 instructional days but within the next 10 working days.
- 15.7 The student shall complete all the approved courses with an Overall Grade Point Average (OGPA) of not less than 7.00 out of 10.00 to be eligible for the award of the Master's degree and 7.50 out of 10.00 for the award of Doctoral degree within the residential period.
- 15.8 In case a student fails to secure the minimum OGPA, the student will be permitted to repeat those courses in which student has secured a grade point below 7.00 in Masters' degree and 7.50 in Ph.D. degree programme only once. The grade point of the course repeated shall be considered for computing the OGPA.
- 15.9 **Missed examination:** A student representing the College / University in sports / cultural / literary activities will be provided the attendance and examination which student has missed with the approval of the concerned Head of the Department and the Dean of the College. Such students are exempted from missed examination fees.
- 15.10 Students who miss any examination in a course due to hospitalization / death of parent / own marriage / attending interview / attending court cases, may be permitted by the Head of the Department to appear for the missed examination, on the recommendation of the course teacher, by paying prescribed fee, for each of the missed examination. Further, the student is eligible to appear for one missed examination in a course in a semester.
- 15.11 The missed examination shall be conducted within 15 days from the date of missing the examination. The course teacher shall notify the date of missed examination and the students failing to take the missed examination on the notified date and time will have no further claim for another examination.

- 15.12 In case of missing an examination on medical grounds, a certificate from a Medical Practitioner should be produced. Students staying at the campus in the UAS Hostel should produce the medical certificate issued from the UAS Medical Officer.
- 15.13 A student may appeal to the respective Dean for redressal of grievances relating to the appearance for the missed examination.
- 15.14 The regulations prescribed for missed examination in a course shall not be applicable for written qualifying examination in both Masters' and Ph.D. programmes.
- 16.0 **SUBMISSION OF GRADE REPORTS**
- 16.1 The evaluated answer papers of internal examinations shall be returned to the students before fifteen days of the subsequent examination in that course and that of the final examination within 30 days from the date of examination.
- 16.2 In pursuance of Regulation No. 15 (Examination and evaluation), a student should fulfil all the requirements for the completion of course, failing which the grade point will be finalized based on the marks secured.
- 16.3 Teachers shall send the Grade point report of each student to the Academic Unit within 30 days from the closure of the semester.
- 16.4 The course Grade point report once filed by the teacher with the Academic Unit shall be final. However, in the case of discrepancy
- i) The representation either from the teacher or from the student should be submitted to the Dean of Postgraduate Studies or to the Dean of the College through the Head of the Department.

- ii) Such representation shall be considered by a Committee consisting of the Dean of Postgraduate Studies or the Dean of the concerned College as Chairman. The concerned HOD and another Professor of the College nominated by the Chairman will be the members. In case HOD has offered the course, the Dean shall nominate HOD of other Department as Member.
 - iii) The recommendations of the Committee shall be considered by the Director of Education and the decision shall be notified by the Registrar.
- 16.5 A Grade point card of a student will be prepared for each semester based on the marks secured by the student.

17.0 QUALIFYING EXAMINATION

- 17.1 **Masters' Degree Programme:** A student is eligible to register for qualifying examination on completion of 75 per cent of approved courses including 16 credits of core courses, excluding research and seminar with a CGPA of 7.00 out of 10.00 for all registered courses. Registration for qualifying examination should be completed by paying the prescribed fees within eight weeks from the commencement of the semester with approval from HOD.
- 17.1.1 The qualifying examination will carry two credits and shall consist of two parts :
- a) Written examination for 100 marks covering 16 credits of core courses
 - b) *Viva-voce* for 100 marks
- 17.1.2 The Dean of Postgraduate Studies shall conduct the written qualifying examination. The Dean of Post Graduate Studies will nominate an External Examiner among three specialists

- recommended by HOD for setting the question paper and evaluation of the answer script.
- 17.1.3 The *viva-voce* examination shall be conducted by the Advisory Committee with an external examiner designated by the Dean of Postgraduate Studies on the recommendation of the Head of the Department. In a day *viva-voce* examination for six students may be scheduled.
- 17.1.4 The external examiners shall be specialists in the major field from outside the University and shall exclude the members of the other institutions who have been recognized for PG guidance in the University. The Chairperson of the Students Advisory Committee shall act as Chairperson of the Examination Committee and shall be responsible for communicating the results of the examination to the Dean of Post Graduate Studies through the HOD (Form – 3).
- 17.1.5 Not more than one member, other than the Chairperson and the External examiner, could be absent for the qualifying examination.
- 17.1.6 In special and emergency circumstances, when the Chairperson of the Advisory Committee is unable to be present and conduct the qualifying examination, the Dean of Postgraduate Studies may designate, on the recommendation of the HOD, one of the Advisory Committee members of the concerned Department to officiate as Chairperson to conduct the qualifying examination.
- 17.1.7 In special and emergency circumstances when not more than two members of the Advisory Committee are unable to be present and conduct the qualifying examination due to their hospitalization / out of head quarters on official duty / on long leave, the Dean of Postgraduate Studies may designate on the request of the Major Advisor and HOD, one of the PG teachers to officiate as a member to conduct the qualifying examination.

- 17.1.8 The minimum requirement for a pass in the qualifying examination shall be a Grade Point of 7.00 (aggregate of written and *viva-voce* examinations) with the stipulation that the student should obtain a minimum of 60 per cent in the written part of the qualifying examination to be eligible for *viva-voce* examination.
- 17.1.9 The qualifying examination will be conducted only once in an academic year. However, as a special case, the students who abstained or failed in the qualifying examination shall re-register for the same in the subsequent semester by paying the prescribed fee on the recommendation of the Major Advisor and HOD with the approval of the Dean of Postgraduate Studies.
- 17.2 **Ph.D. Degree Programme:** A student is eligible to register for qualifying examination on completion of 75 per cent of approved courses including 15 credits of major courses, excluding research and seminar with a CGPA of 7.00 out of 10.00 for all registered courses. Registration for qualifying examination should be completed by paying the prescribed fee within eight weeks from the commencement of the semester with approval of HOD.
- 17.2.1 The qualifying examination will carry three credits and shall consist of two parts:
- a) Written examination for 200 marks
(100 marks each for Part-I and Part-II)
 - b) Viva-voce examination for 100 marks
- (*Note:* Courses for Part-I and Part-II will be notified by the respective Departments)
- 17.2.2 The Dean of Postgraduate Studies shall conduct the written qualifying examination. The Dean of Post Graduate Studies will nominate the External Examiner among three specialists

- recommended by HOD for setting the question paper and evaluation of the answer script.
- 17.2.3 The *viva-voce* examination shall be conducted by the Advisory Committee with an external examiner designated by the Dean of Postgraduate Studies on the recommendation of the Head of the Department.
- 17.2.4 The external examiners shall be specialists in the major field from outside the University and exclude the members of the other institutions who have been recognized as PG teachers in the University. The Chairperson of the Advisory Committee shall act as Chairperson of the Examination Committee and shall be responsible for communicating the results of the examination to the Dean of Post Graduate Studies through the HOD (Form – 3).
- 17.2.5 Not more than one member, other than the Chairperson and the External examiner, could be absent for the qualifying examination.
- 17.2.6 In special and emergency circumstances, when the Chairperson of the Advisory Committee is unable to be present and conduct the qualifying examination, the Dean of Postgraduate Studies may designate, on the recommendation of the HOD, one of the Advisory Committee members of the concerned Department to officiate as Chairperson to conduct the qualifying examination.
- 17.2.7 In special and emergency circumstances when not more than two members of the Advisory Committee are unable to be present and conduct the qualifying examination due to their hospitalization / out of head quarters on official duty / on long leave, the Dean of Postgraduate Studies may designate on the request of the Major Advisor and HOD, one of the PG teachers to officiate as a member to conduct the qualifying examination.

- 17.2.8 The minimum requirement for a pass in the qualifying examination shall be a Grade Point of 7.00 (aggregate of written and *viva-voce* examinations) with the stipulation that the student should obtain a minimum of 60 per cent in the written part of the qualifying examination to be eligible for *viva-voce* examination.
- 17.2.9 Students who have failed in the written qualifying examination shall have to re-register for qualifying examination in the subsequent semester by paying the prescribed fee on the recommendation of the Major Advisor and HOD with the approval of the Dean of Postgraduate Studies.
- 17.2.10 Students abstaining from the written qualifying examination either Part-I or Part-II shall have to re-register for qualifying examination in the subsequent semester by paying the prescribed fee on the recommendation of the Major Advisor and HOD with the approval of the Dean of Postgraduate Studies.
- 17.3 The students can obtain the photocopies of answer scripts of written qualifying examination, and apply for re-totalling and revaluation within the prescribed time by paying the fees as prescribed by the University from time to time.
- 17.4 When a Masters' / Ph.D. student has passed the qualifying examination; the student may be admitted to the candidacy of the degree. Formal intimation to this effect would be communicated to the student, Major Advisor and HOD by the Registrar.
- 18.0 **SEMINARS AND COLLOQUIA**
- 18.1 A PG teacher in the Department will be designated as Teacher in charge of seminar course by the HOD. The student shall submit the topic of the seminar to the seminar teacher for approval. The seminar teacher shall notify the

- topics and the schedule of the seminars within two weeks of the commencement of the semester.
- 18.2 The postgraduate students stationed in various research stations of the University, either for carrying out their research work or on posting to such station on part-time studentship, who are not in a position to attend the seminars in the respective Departments, their participation in the seminars conducted in the Colleges / Research Stations could be considered for attendance. However, the students should attend a minimum of 50 per cent of seminars during the Semester in the Department and should give their own seminars in the respective Department.
- 18.3 A student shall be permitted to register for seminar from second and subsequent years of their admission and they will not be permitted to register more than one seminar in a semester.
- 18.4 Evaluation of the seminar shall be done by the teacher in-charge of the seminar and a minimum of two other Postgraduate teachers as hereunder:

Sl.No.	Description	Marks
1.	Synopsis of the Seminar Topic	5.00
2.	Presentation	
	a) Introduction	5.00
	b) Style and Clarity	10.00
	c) Sequence and Organization	5.00
	d) Topic Coverage	20.00
	e) Effective use of Audio Visual Aids	5.00
	f) Time Management	5.00
	g) Response to Question during discussion	10.00
3.	Report	30.00
4.	Attendance	5.00
Total		100.00

Note : Seminar shall be graded by the Chairperson / Co-chairperson of those students who are permitted by the University for carrying out part of their Research towards their Postgraduate degree programme in other International Institutes / National Institutes where Seminar is conducted regularly. In such cases HOD should obtain Attendance Certificate and Seminar report of the student from Chairperson / Co-Chairperson.

18.5 In addition to fulfilling the seminar course requirement, each student shall present two colloquia related to the research topic, first one prior to the submission of Form - 2 and the second one after completion of research, but before circulation of thesis among the Advisory committee members.

19.0 **RESEARCH**

19.1 The credits set aside for Research work for Postgraduate Programme shall be distributed to different semesters depending upon the quantum of work required to be done during the semester. No student shall be permitted to register for Research credits until the approval of Plan of Work and Programme of Research (Form-2).

19.2 If the student does not submit the thesis during the last semester, 'IC' grade shall be awarded for these research credits. The student shall re-register for these credits within the stipulated period (Regulation No. 6) for submission of the thesis.

19.3 Registration for submission of thesis beyond the prescribed period (four semesters for M.Sc. and six semesters for Ph.D.) may be done at any time during the stipulated time (Regulation No. 6) for the respective degree programmes on payment of prescribed fee along with the Registration fee.

19.4 The research credits registered for the PG degree programmes shall be graded as satisfactory / not satisfactory after the submission of the progress report for the HOD. However, four credits for Masters' degree students and six credits of Research for Ph.D. degree students shall be graded on a ten point scale at the time of final *viva-voce*. The remaining credits shall be graded as satisfactory / not satisfactory.

20.0 **THESIS SUBMISSION AND FINAL VIVA-VOCE**

The student shall submit the thesis as per the guidelines issued from University from time to time for evaluation by the external examiners.

The Masters' degree students before the submission of the thesis for external evaluation should compulsorily complete the poster presentation.

The Ph.D. student should give oral presentation of research work before the submission of the thesis for external evaluation.

20.1 **Master's Degree Programme**

20.1.1 The thesis submitted in partial fulfilment of the Master's Degree shall be examined by the Advisory Committee and further evaluated by an External examiner nominated by the Dean of Postgraduate Studies. The External examiner shall be appointed by the Dean of Postgraduate Studies on the recommendation of the Major Advisor through the HOD, from a panel of three names in India but outside the University and shall exclude the members of other Institutions who have been recognized as PG teacher in the University (Form- 4 and Form- 5). However, the Dean of Postgraduate Studies has the discretion of selecting the External Examiner from outside the Panel of specialists

suggested. The External Examiner shall send the report in the prescribed format along with the thesis to the Dean of Postgraduate Studies.

- 20.1.2** The final *viva-voce* examination will be held by the Advisory Committee within one month after the receipt of permission letter from Dean of Post Graduate Studies to the HOD. However, under special circumstances the student is allowed to take final *viva-voce* within six months on payment of prescribed penal fee as prescribed by the University.
- 20.1.3** The Major Advisor shall be the Chairperson of the examination Committee. Under special circumstances when the Chairperson of the Advisory Committee is unable to present and conduct the final *viva-voce*, the Co-chairperson or one of the Advisory Committee Members of the concerned Department can officiate as Chairperson on the recommendation of the HOD with the approval of Dean of Postgraduate Studies. Further, when more than one member of the Advisory Committee are unable to be present and conduct the final *viva-voce* examination due to their hospitalization / out of headquarters on official duty / on long leave, the Dean of Postgraduate Studies may designate any PG teacher to officiate on the request of the Major Advisor and HOD, as member to conduct the final *viva-voce*.
- 20.1.4** The Chairperson shall send the recommendations of the Advisory Committee to the Dean of Postgraduate Studies through the Head of the Department, for the award of the degree to the student (Form- 6).
- 20.1.5** If one of the external examiners does not recommend the thesis for acceptance, the Dean of Post Graduate Studies may refer the thesis to the second examiner for evaluation. If the second examiner recommends the thesis, the

recommendation will be accepted. If the second examiner also does not recommend the thesis, the student shall have to re-write the thesis and submit the same after a lapse of one semester. If the thesis of the student is not accepted for the third time also, that thesis cannot be resubmitted.

20.2 **Ph.D. Degree Programme**

- 20.2.1 The thesis submitted in partial fulfilment of the Ph.D. degree shall be examined by the Advisory Committee and evaluated by two External examiners nominated by the Dean of Post Graduate Studies. The External examiners shall be from outside the University and shall exclude the members who have been recognized as PG teachers by University. The Dean of Postgraduate Studies will select two examiners from a panel of five recommended by the Major Advisor through the HOD (Form- 4 and Form - 5). The external examiners shall send their reports of the thesis in the prescribed format along with the thesis to the Dean of Postgraduate Studies.
- 20.2.2 If one of the external examiners does not recommend the thesis for acceptance, the Dean of Post Graduate Studies may refer the thesis to the third examiner for evaluation. If the third examiner recommends the thesis, it will be accepted.

If the third examiner does not recommend the thesis, the student shall have to re-write the thesis and submit the same after a lapse of one semester which will be evaluated by two external examiners. If the re-written thesis of the student is also not accepted, that thesis cannot be resubmitted.

If both the examiners do not recommends the thesis for acceptance the student shall have to re-write the thesis and submit the same after a lapse of one semester.

- 20.2.3 The thesis shall be finally accepted for the award only after the student satisfactorily completes the final *viva-voce* examination. The final *viva-voce* examination will be conducted by the Advisory Committee with the addition of one of the external examiners within one month from the date of receiving the permission letter along with the copy of second report by the HOD. However, under special circumstances the student is allowed to take final *viva-voce* within six months on payment of prescribed penal fee as prescribed by the University.
- 20.2.4 The Major Advisor shall be the Chairperson of the examination Committee. Under special circumstances when the Chairperson of the Advisory Committee is unable to present and conduct the final *viva-voce*, the Co-chairperson or one of the Advisory Committee Member can officiate as Chairperson on the recommendation of the HOD with the approval of Dean of Postgraduate Studies. Further, when more than one member of the Advisory Committee are unable to be present and conduct the final *vivo-voce* examination due to their hospitalization / out of headquarters on official duty / on long leave, the Dean of Postgraduate Studies may designate any PG teacher to officiate on the request of the Major Advisor and HOD, as member to conduct the final *viva-voce*. The Chairperson shall send the recommendations of the Advisory Committee to the Dean of Postgraduate Studies through the HOD, for the award of the degree to the student (Form – 6).
- 20.2.5 At the time of submission of thesis, the student must submit one research paper for publication in the Mysore Journal of Agricultural Sciences. In addition, another research is to be sent for publication in any reputed journal, for which the candidate should submit the title of the paper and acceptance letter from the publishers.

- 20.3 The Thesis copies of the PG student should be typewritten and bound as specified by the University from time to time. Each student should submit three copies of the thesis and CD. Out of three copies of the theses one each will be submitted to the Library, Department and to the Major Advisor. The CDs will be submitted to the respective Dean of the College, Library and the Department.
- 20.4 In case of ICAR / Donor sponsored scholarship holders, a fourth copy of the Thesis along with CD should be submitted to the office of the Registrar for forwarding to ICAR / Donors.
- 20.5 The Thesis submitted by a student shall constitute the property of the University. Whenever an extract from the Thesis is published a foot-note shall always have to be given saying that the Thesis has been submitted for the Post-graduate degree of the University of Agricultural Sciences, Bangalore.
- 20.6 Copies of the Thesis deposited in the University Library or in the Departmental Libraries shall not be issued on loan, nor would these be available for reference, for a period of one year from the date of submission.
- 21.0 **SCHOLARSHIP, GRADUATE ASSISTANTSHIP AND STUDENT AID FUND**
- 21.1 **University Resident Merit Scholarship (URMS)**
- 21.1.1 A student shall be eligible to hold any one scholarship/ fellowship at a time.
- 21.1.2 The URMS shall be awarded to each of the subjects under Master's as well as Doctoral degree programme during an academic year. This shall restrict to only those students who have secured graduate and post-graduate degree from

farm Universities of Karnataka state. Deputed / in service / sponsored candidates are not eligible for URMS.

- 21.1.3 In subjects where the eligible number of students exceeds ten an additional URMS may be awarded. Further, if the eligible number of students exceeds 20 another URMS may be awarded and thereof.
- 21.1.4 A student shall apply for URMS to the Registrar through concerned Dean in the prescribed form on or before notified date.
- 21.1.5 The URMS for the first year post graduate students shall be decided on the basis of OGPA of previous degree programme. Subsequent years, URMS will be awarded based on previous year CGPA. If a student declines URMS the same may be awarded to the next applicant in the order of merit.
- 21.1.6 The value of URMS shall be as specified by the University from time to time.
- 21.1.7 The URMS shall be terminated at any time if the conduct, progress and attendance is unsatisfactory.

21.2 **SC / ST Scholarship**

- 21.2.1 The scholarship shall be awarded to Scheduled Caste and Scheduled Tribe students of Karnataka studying for Master's and Ph.D. degree programme in the University.
- 21.2.2 The Dean of the concerned College shall call for applications and award the scholarship.
- 21.2.3 Each student desirous of getting scholarship shall apply to the concerned Dean in the prescribed form on or before the notified date.

- 21.2.4 The award of these scholarships is subject to the release of amount from Government of India.
- 21.2.5 The scholarship shall be tenable for a period of two years for Masters' students and three years for Ph.D. students which could be extendable for a period of one year for both M.Sc. and Ph.D.
- 21.2.6 The scholarship is subject to satisfactory conduct and attendance of the student.
- 21.2.7 Departmental candidates who are drawing their salary and part time students shall not be eligible for the scholarship.
Note: The whole scholarship amount shall be paid to the hostel where the student resides. However, if the student has already cleared the hostel charges and produces 'No Due Certificate', the entire amount shall be transferred to the students SB account.
- 21.2.8 If the hostel charges are more than the amount sanctioned by the Govt. of India and the University, the excess amount shall be paid by the student. All prescribed fees which are not reimbursed by the Govt. of India, shall be paid by the student in each semester.

21.3 **Student Aid Fund**

- 21.3.1 The aim of the 'Student Aid Fund' is to provide financial assistance to the needy students in the University. It is provided in the form of reimbursement of partial expenditure towards (a) Tuition / Hostel / Examination fees and (b) Purchase of books / clothing / medical expenses / boarding / research thesis preparation etc. provided their needs are considered genuine as decided by the committee.

- 21.3.2 The award of student aid fund assistance is subjected to the income limit of student's parent / guardian as notified by the Govt. of Karnataka from time to time.
- 21.3.3 The value of the Student Aid Fund shall be as specified by the University from time to time.
- 21.3.4 The financial assistance under Student Aid Fund will not be provided to the students directly.
- 21.3.5 The aid shall also be given for the reimbursement of medical charges of students as per the Karnataka Medical Attendance Rules (KMAR) subject to fulfilling all other conditions except annual income.
- 21.3.6 Reimbursement of medical claims should be limited only to the students who have not been covered under Health Insurance Scheme.
- 21.3.7 The student desirous of seeking the Student Aid Fund shall apply to the Dean of Student Welfare through the concerned Dean in the prescribed form.
- 21.3.8 The Student Aid Fund will be considered for the students based on their conduct, progress and attendance.
- 21.4 **Graduate Assistantship**
- 21.4.1 Graduate Assistantship may be instituted in all the Departments of the University, where Ph.D. programmes are offered.
- 21.4.2 Graduate Assistantship shall be awarded to the students based on the guidelines issued from time to time. The Dean of Post Graduate Studies will manage the award of Graduate Assistantship.

- 22.0 **REGULATIONS GOVERNING THE CONDUCT OF EXAMINATIONS AND PREVENTION OF MALPRACTICES AMONG STUDENTS**
- 22.1 **REGULATIONS GOVERNING THE CONDUCT OF EXAMINATIONS**
- 22.1.1 The scheme of evaluation in each course shall be as specified under Regulation No. 15 (Examination and evaluation)
- 22.1.2 It is the responsibility of the concerned course teacher to prepare the question paper and safeguard the secrecy.
- 22.1.3 The course teacher should ensure the prevention of malpractices in examinations. No student should be allowed to enter the examination hall not later than 10 min. after the commencement of the exam. No electronic gadget will be allowed inside the examination hall, except when the course teacher permits.
- 22.1.4 When the teacher notices the student indulging in any malpractices, the teacher shall seize the paper from the student and shall invariably demand a written explanation or statement from the student.
- If the student refuses to obey, the fact shall be duly noted and reported in writing to the authorities duly witnessed by another staff member. The teacher shall write remarks on the answer paper and affix the signature and send the candidate out of the hall. Such students shall not be allowed to take further examinations in that course during that semester.
- 22.1.5 All cases of malpractices should immediately be brought to the notice of the Dean concerned who shall send a report thereon to the authorities for such necessary action as may be deemed fit.

22.1.6 All cases of malpractices referred to the authorities be examined by a Committee consisting of the Director of Education, the concerned Dean, the Dean of Postgraduate Studies, the Dean of Student Welfare and the Registrar who shall act as Secretary. The decision of the Committee shall be final subject to review by the Vice-Chancellor.

22.1.7 The committee may debar the guilty students for a period not exceeding one semester.

22.2 **REGULATIONS GOVERNING THE PREVENTION OF MALPRACTICES AMONG STUDENTS**

22.2.1 The students shall bear in mind that all the examinations under the semester system are University Examinations and should conduct accordingly.

22.2.2 No student shall enter the examination hall with papers, books or notes, electronic gadgets and such other material which might possibly be of assistance.

22.2.3 Any student indulging in malpractices (Regulation No. 22.2.2) during the examination shall be debarred for a period not less than one semester.

22.2.4 Any candidate found guilty of misconduct of a serious nature in the examination hall shall be debarred for a period of not less than two semesters.

22.2.5 Any candidate found guilty of an offence referred to in Regulation No. 22.2.3, shall give a written explanation or statement to the teacher or in-charge of them in examination hall, if demanded. If student refuses to give explanation or statement, student should record in writing for refusal to give such an explanation or statement.

22.2.6 Any candidate, who does not comply with the procedure indicated in the above said rule, may be deemed to have committed an offence referred to in Regulation No. 22.2.3 and shall bear consequent penalty.

22.3 **REGULATIONS FOR THE MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS**

22.3.1 Every student of the University shall confirm to the rules of good conduct and respect the authority of the constituted bodies of the University.

22.3.2 Every student of the University shall have a Student Identification Card with recent photograph affixed and signed by the concerned authority and shall be shown whenever it is demanded.

22.3.3 Students shall do everything possible to protect and make proper use of the University property and other public property. Any student who attempts to deface / destroy the University or other public property shall be liable for appropriate punishment. In addition, the cost of damage as assessed by the University caused by the students shall be recovered from the Student Caution Deposit and / or from the Student Association Fund as ordered by the University.

22.3.4 Proper decorum shall be maintained by all the students in the class room, hostels, library, farms, educational and sports tours, transport vehicles and on & off the University Campus.

22.3.5 No student shall disturb the normal work of the University by disorderly conduct, boisterous behaviour and unauthorized assembly.

- 22.3.6 Ragging in any form in the University premises is strictly prohibited. Students found guilty of ragging are liable for disciplinary action.
- 22.3.7 Every student shall be punctual to the classes. Class Teacher has the right to refuse admission to late-comers in the interest of class discipline.
- 22.3.8 Absenting to a class or examinations enmass for whatever reason is considered as an act of indiscipline.
- 22.3.9 No student shall be in a class during the assigned hour unless the student has registered in that course. Students are not permitted to carry mobile phones during the class hours.
- 22.3.10 Possession or consumption of alcoholic drinks or drunkenness or drug addiction or gambling on the campus is strictly prohibited.
- 22.3.11 Violation of any one of the above regulations is an act of indiscipline and it shall be brought to the notice of the Head of the College / Institution / Campus.
- 22.3.12 The Head of the College / Institution / Campus shall enquire into the act of indiscipline of the student(s) and the concerned shall take immediate action such as warning, fine and expulsion from Hostel and suspension from attending the classes for a period not exceeding one semester.
- 22.3.13 Further, in serious cases, disciplinary proceedings may be instituted through the Disciplinary Committee which can recommend punishment in the form of a warning / expulsion from the college for a semester / year.
- 22.3.14 Bonafide students will lose all those benefits from the University or from other Institutions with the University approval, if they are found to be involved in any of the acts of indiscipline.

- 22.3.15 Celebration of festivals on days other than authorized and unruly behaviour on such occasions will be considered as an act of indiscipline.
- 22.3.16 A student who has been found guilty by the Head of the College / Institution / Campus or the Disciplinary Committee and has been fined / suspended / expelled from the College or Hostel, shall not be permitted to hold any office, elected or otherwise, of student associations for a period of two years from the date of completion of the punishment.
- 22.3.17 If a student is taken into police custody on a criminal or other complaint for a period of 24 hours or more, the student shall be deemed to have been suspended from the College for a period of one month from the date on which the student was taken into police custody without instituting an enquiry.
- 22.3.18 The decision of the Vice-Chancellor under all these Regulations shall be final.
- 23.0 **CONVOCATION**
- 23.1 The University shall confer degrees to all the students who complete their degree requirements in all respects in an academic year. However, at the time of taking their transcript and provisional degree certificate, they should fill in the convocation application and pay the prescribed fee and exercise their option whether they will be taking the degree in the Annual Convocation IN PERSON or IN ABSENTIA.
- 23.2 If a student has applied for a particular Convocation to take the degree 'In person' but fails to attend the Convocation, the student has to apply again by paying the penal fee in addition to the prescribed fee.
- 23.3 In case of death of a student before taking the degree at the Convocation, the nearest relative can apply for getting

the degree at the Convocation. In such cases the University may consider confirming the degree on the candidate and award Gold Medals if any, posthumously.

24.0 **REGULATION RELATING TO THE SCHEME OF HONOURING STUDENTS OF OUTSTANDING MERIT**

- 24.1 A Gold Medal for each major subject at Master's and Ph.D. level shall be awarded to the students securing the highest Overall Grade Point Average with not less than 9.00 in the concerned Postgraduate degree together with a certificate of Merit. Two or more students getting the same OGPA will be awarded a Medal and a Certificate of Merit each. The Gold Medal and a Certificate of Merit shall be awarded at the time of Convocation. The value of each Gold Medal for each candidate will be the same.
- 24.2 The student shall complete all the formalities required for completion of the Degree programme on or before the last working day of December.
- 24.3 The student with a failed grade or SA in any of the courses registered for respective degree programme shall not be eligible to UAS / Donor's Gold Medals.
- 24.4 In case of Donor's Gold Medal Awards, they should have secured an OGPA of not less than 9.00 out of 10.00 in the subject degree for which the award is made. In case of a tie between two or more students, the student securing the highest OGPA shall be awarded Gold Medal by considering third / fourth / fifth decimal.
- 24.5 However, the eligible candidate with highest OGPA than the minimum requirement prescribed for the award of Gold medal will be issued a "Certificate of Merit".

24.6 **DETERMINING CLASS / DISTINCTION**

The following OGPA will be considered as equivalent to the Class / Division mentioned

OGPA 9.00 & above First Class with Distinction

OGPA 8.00 to 8.99 First Class

OGPA 7.00 to 7.99 Second Class for Master's Degree

OGPA 7.50 to 7.99 Second Class for Ph.D. Degree

25 **DISCLAIMER**

The statements made in the Academic Information and Regulations (semester system) for Postgraduate degree programmes and all other information contained herein are believed to be correct at the time of publication. However, the University reserves the right to make changes in Academic Information and Regulations and conditions, governing the conduct of student requirements for Degree and any other information contained in this Academic Information and Regulations (semester system) at any time. No responsibility will be accepted by the University for any hardship or expenses encountered by the students or any other person or persons for such changes, additions, omissions or errors on matters how they are caused.
