



University of Agricultural Sciences, Bangalore
Biofuel Park, Madenur, Hassan



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No./Co-ord/BFP/134/2023-24

Date: 01.03.2024

To,

The Director of Research,
University of Agricultural Sciences,
GKVK, Bangalore-560065

Sir,

Department/ Name: Biofuel Park, Madenur

Sl. No.	Name of Employee	Designation	Work
1	Dr. Shankara.M.H.	Project Coordinator Assistant Comptroller Assistant Professor	Drawing Officer
2	Dr.A.C.Girish	Senior Technical Officer	Biofuel Production Technical Work
3	Sri.Nataraja.J.N.	L.V. Driver	Driver

R.T.I. Act 2005 Colm 4(1) (B)

Sl. No.	Project Documents Files
1	Cash Book
2	DBR
3	Stock Ledger
4	DBI
5	Vehicle Log Books
6	Comptroller File
7	Director of Research File
8	Administrative Officer File
9	K.S.B.D.B. File
10	Coconut Board File
11	Daesi programme File
12	N.S.P. File
13	Vehicle File
14	Stock verification File
15	Audit File

16	Office Documents File
17	Budget File
18	Biofuel D.C. Bill OC File
19	Biofuel D.C. Bill Passed copy File
20	Biofuel P.D.C. Bill OC File
21	Biofuel P.D.C. Bill Passed copy File
22	Biofuel Revolving Fund file
23	Fodder Development (RKVY)Revolving Fund Bills File
24	Contract Employee Bills Documents File
25	Generator Register
26	D.C. Bill Register
27	PDC Bill Register
28	Delivery Note Book
29	Store Indent Book
30	On campus Register
31	Off campus Register
32	Budget Register
33	B.R. Register
34	Visitors Register

Thanking You,

Yours Faithfully


Project Coordinator
Project Co-Ordinator

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