

LIST OF OFFICE FILES MAINTAINED

SI #	NAME OF THE FILE	SL #	NAME OF THE FILE
1.	Project Coordinator	31.	Miscellaneous
2.	Vehicle	32.	Audit Enquiry /Reply
3.	Establishment	33.	APC Aradeshalli
4.	Budget	34.	APC Banawadi
5.	Stock Verification	35.	APC other ` Centres
6.	NRC Purchase	36.	Testing and Evaluation
7.	Quotations/Pamphlets	37.	Awards and Recognition
8.	Stores Purchase Officer	38.	Commercialization of Technology
9.	Bills Submission	39.	New Project Proposals from Scheme
10.	KEB/Telephone bills	40.	Agro processing complex, GKVK
11.	Communication with UAS Officers	41.	Assessment of Post Harvest Losses
12.	Circulars (AO)	42.	Packages of practices
13.	Circulars (DR)	43.	Distance Education
14.	Circulars (Comptroller)	44.	Acknowledgement
15.	Director of Research	45.	Sr. FS, GKVK
16.	Head of the Department (Ag. Engg)	46.	Dept. of Agri/Horti/Coffee Board/etc
17.	Monthly/Quarterly/Annual Progress Reports	47.	RA/SRF PHT Scheme salary bills
18.	Technical Programme	48.	FCI Project
19.	Seminar/Conferences/Workshop	49.	CL Application forms
20.	Publications	50.	Annual Workshop
21.	Agricultural Sciences Museum	51.	Raitha Samparka Kendra Reports
22.	Teaching	52.	PG Research File
23.	Extension	53.	Usage of PHT Facilities
24.	Training Programmes Organized	54.	DR. UAS Projects
25.	Prototype order and supply (Way bills)	55.	Health Food-Adhoc Project
26.	ZREP	56.	Climate smart Agriculture
27.	Krishimela	57.	Service of Equipments
28.	Correspondence with AICRP (PHET) Centres	58.	Monthly attendance file
29.	Tour Programmes (PHET Staff)		
30.	Tour Programmes (Research Engineer)		



Research Engineer & Head

Research Engineer & Head

AICRP on Post Harvest Engg. and Technology
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