

**List of Teaching and Non-Teaching Staff work details  
College of Sericulture, Chintamani off: UAS(B)**

Sl. No.	Name	Designation	Discharging of the duties
<b>Dean (Seri.), College of Sericulture, Chintamani</b>			
01	Dr. V. Shankaranarayana	Dean (Seri.)	<p><b>Teaching:</b></p> <ul style="list-style-type: none"> <li>➤ Offered courses in Agronomy for B.Sc.(Seri.)</li> <li>➤ Allotted courses semester wise to both the degree programmes viz., B.Sc.(Seri.) &amp; B.Sc. (Agri.) to individual teachers, drawn up the time table and monitored the conduct of courses</li> <li>➤ Planning, execution and monitoring of different examinations and finalization of internal marks list.</li> <li>➤ Implementation of RAWEP, identification of RSKs villages and allotment of students</li> <li>➤ Overall planning, execution and monitoring of RAWEP, conduct of examination, evaluation and publication of results</li> <li>➤ Planning, execution and monitoring of experiential learning programme</li> <li>➤ Conduct of important days and involvements of students and teachers in its organization of the same</li> <li>➤ Organization of different NSS camps and other related activities</li> <li>➤ Organization educational tours for students</li> </ul> <p><b>Research:</b></p> <ul style="list-style-type: none"> <li>➤ Two DST projects are operating in the college for which provided all administrative support for implementation</li> <li>➤ 15 research projects funded by the University were monitored for implementation and conclusion of results</li> </ul>

Sl. No.	Name	Designation	Discharging of the duties
			<p><b>Extension:</b></p> <ul style="list-style-type: none"> <li>➤ Arrangement of specialist teachers for fields visits to problematic fields</li> <li>➤ Providing technical guidance to need farmers who visit the college</li> <li>➤ Organizing exhibition, field days and Krishi mela</li> <li>➤ Coordinating the work of KVK, Chikballapur and served as member of scientific advisory committee</li> </ul> <p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>➤ Served as member secretary to board of studies and action taken in formulation of Vth Deans committee and its implementation</li> <li>➤ Served as member of academic council for formulation of academic rules and regulations and related items</li> <li>➤ Arrangement for scrutiny of marks card, printing, approval and issue to students</li> <li>➤ Conduct of sports and cultural activities.</li> </ul> <p><b>Administration:</b></p> <ul style="list-style-type: none"> <li>➤ Conducted of staff meeting for smooth functioning of the college</li> <li>➤ Served as administrative head of the college</li> <li>➤ Conducted visits of dignitaries to the college</li> </ul> <p><b>Accounts:</b></p> <ul style="list-style-type: none"> <li>➤ Served as financial head of the college</li> <li>➤ Drafting budget proposals, revised estimates</li> <li>➤ Utilization of sanctioned grants of the college</li> <li>➤ Utilization of ICAR developmental grants for strengthening agricultural education and submission different periodical reports as per schedule</li> </ul> <p><b>Miscellaneous:</b></p> <ul style="list-style-type: none"> <li>➤ Serving as the Head of the campus in which College, Krishi Vigyan Kendra and Agriculture Research Station are located</li> <li>➤ Coordinate the work all the three important wings viz., Teaching, Research and Extension</li> <li>➤ Responsible for upkeep the campus and also security aspects.</li> </ul>

Sl. No.	Name	Designation	Discharging of the duties
<b>Agronomy</b>			
02	Dr. V. Shankaranarayana	Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
03	Dr. G. Gangadhara Eshwar Rao	Associate Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers and Library incharge works
04	Dr. C. Seenappa	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Chief Warden Girls Hostel, CoS, Chintamani, Maintenance of Bio-fuel unit, CoS, Chintamani
05	Dr. V. Venkatachalapathi	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers and working as Associate Coordinator of External Examination Unit, Chief Warden Boys Hostel, CoS, Chintamani
06	Mr. V. Lakshme Gowda	Field Assistant	Assisting the teacher in conduct the practical classes, Field work with respect to land preparation, sowing, fertilizer application, watch & ward, threshing and harvesting, issuing the materials for practical classes etc.,
<b>Physical education Section</b>			
07	Mr. Sannapalliah	Associate Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers etc., and also General Works related to the Section
<b>Agricultural Economics</b>			
08	Dr. Mahin Sharif	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Research, Extension
<b>Plant Biotechnology</b>			
09	Dr. T.M. Ningaraju	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Research and Extension with plant biotechnology
10	Mr. K.N. Muniraju	Attender	Assisting teachers in conducting practical classes
<b>Sericulture</b>			
11	Dr. Ramakrishna Naika	Professor & Head	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Administration of department activities. Research and extension work and also general works related to the Sericulture Department

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Discharging of the duties</b>
12	Dr. N. Amarnatha	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
13	Dr. K.S. Vinoda	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
14	Mr. Chandrashekar S. Kallimani	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term, practical examination papers, Warden Girls Hostel, CoS, Chintamani and Maintenance of Bio-craft Unit
15	Mrs. V.P. Bharathi	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
16	Mrs. J. Gajalakshmi	Laboratory Assistant	Incharge of all Sericulture Department and Assisting the teacher in conduct the practical classes, Attending field and silkworm rearing works
<b>Agricultural Entomology</b>			
17	Dr. R. Manjunatha	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
18	Dr. N. Sumithamma	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers and working as Coordinator of External Examination Unit, CoS, Chintamani
19	Dr. Vidhya Mulimani	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
20	Mr. C. Gopala	Assistant	Incharge of laboratories (Entomology, GPB and Plant Biotechnology) and assisting teachers in conducting practical classes, communications pertaining to the UG students
<b>Genetics and Plant Breeding</b>			
21	Dr. N. Marappa	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
22	Dr. M. Papi Reddy	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
23	Dr. T.V. Krishna	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers

Sl. No.	Name	Designation	Discharging of the duties
<b>Agricultural Engineering</b>			
24	Mr. G.V. Mohith Kumar	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
25	Mr. Dronachari Manvi	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
26	Mr. C.R. Munivenkatappa	Messenger	Assisting teachers in conducting practical classes
<b>Horticulture</b>			
27	Dr. K.M. Rajanna	Professor & Head	Teaching, Research, Extension, Administration, Production of Seeds & Planting Materials
28	Mr. T.N. Venkatesh Gowda	Associate Professor	Teaching, Extension, Campus Beautification
29	Mr. Sivappa	Assistant Professor	Teaching, Production of Seed and planting materials Production of Seeds and planting materials
30	Mr. B. Sriraghu	Field Assistant	Assisting the teacher in conduct the practical classes, Field work with respect to land preparation, sowing, fertilizer application, issuing the materials for practical classes, Letters posting and tappal works etc.,
<b>Crop Physiology</b>			
31	Dr. A.N.S. Gowda	Professor & Head	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Administration of department activities. Research and extension work and also general works related to the Crop Physiology and Improvement departments.
32	Dr. M. Savitha	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
<b>Soil Science and Agricultural Chemistry</b>			
33	Mrs. T. Jayanthi	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
34	Dr. D.V. Naveen	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Warden Boys Hostel, CoS, Chintamani
35	Mrs. T.U. Jayalakshamma	Laboratory Assistant	Cleaning the lab, Helping in the practical class and maintenance of lab chemicals
<b>Forestry and Environmental Sciences</b>			
36	Dr. Rinku Verma	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers, Research works

Sl. No.	Name	Designation	Discharging of the duties
<b>Plant Pathology</b>			
37	Dr.C.N.Lakshminarayana Reddy	Assistant Professor & ADSW	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers and advising UG students
38	Dr. T.R. Kavitha	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
<b>Agricultural Microbiology</b>			
39	Dr. R.N. Lakshmipathi	Assistant Professor	Teaching UG courses, counseling the UG Students, Setting mid-term and practical examination papers
40	Mr. M.C. Srinivasa Reddy	Field Assistant	Maintenance of Microbiology Lab, Chemicals and assisting the practical classes
<b>Agricultural Extension</b>			
41	Dr. R. Golya Naik	Professor & Head	Teaching UG Courses, Research, Extension work with RAWEP Coordination
42	Mr. C. Narayanaswamy	Assistant Professor	Teaching UG Courses, Research, Extension work with RAWEP Coordination
43	Dr. M.V. Srinivasa Reddy	Assistant Professor	Teaching UG Courses, Research, Extension work with RAWEP Coordination
<b>Agricultural Statistics applied mathas and Computer Sciences</b>			
44	Mrs. M. Vimala	Assistant Professor	Teaching and maintenance of Computer laboratory
45	Mr. K.R. Maruthi	Laboratory Assistant	Incharge of Computer lab, assisting the practical classes, incharge Girls Hostel, Boys Hostel maintenance of stock record and Central laboratory incharge etc.,
<b>Accounts Section</b>			
46	Mr. K.R. Shubhakar Reddy	Superintendent(Admn.) and Asst. Comptroller (I/C)	Overall supervisor of Account Section, CoS, Chintamani Attending of SAD/AG Internal Audit enquires and stock verification, maintenance of Cash Book pertaining to College, Projects/Schemes, Maintenance of all types of records pertaining to scholarships of UG Students, issue of fees challans and fees collection of UG students.
47	Mr. N. Banappa	Senior Field Assistant	Maintenance of College store, and office records, DBR. Stock books maintenance, items purchasing, Billing and stock verification and any other works assigned by Dean (Seri.)

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Discharging of the duties</b>
<b>Assistant Administrative Officer Section</b>			
48	Mr. Ramesh Kumar, M.T.	Senior Assistant AAO (I/C)	Overall Administration work of the College, Looking after the Non-Teaching and Teaching Service Registers and RTI works and also General Works related to the Section
<b>Academic Section</b>			
49	Dr. M. Savitha	Assistant Registrar (I/C)	Overall supervision of UG academic matters and office correspondence Admission/ Finalization of PDC and OGPA Marks Cards conversion marks card. UAS Scholarship/NTS Scholarships, Finalizing of Statistical data and issue of semester progress cards to UG Students.
50	Mr. A.N. Sharath Raj	Laboratory Assistant	Dealing with UG degree programme all 4 years students files Maintenance of ledger regarding posting of students names that will be completing their degree programmes every year. Maintenance of UG admission files renewal of UAS General and ICAR/NTS Scholarship, Issue of semester progress reports to UG students. Issue of Bonafide Certificates, Character Certificates and other certificates related to academic section. Finalization of OGPA and PDC marks cards in time. UG students files.
<b>College Estate Branch</b>			
51	Mr. Ramesh Kumar	Assistant Exe. Engineer	Overall Supervisor of Estate Branch works
52	Mr. Venkataswamy Moulaji	Assistant Engineer	Overall assisting work of Estate Branch
53	Mr. N. Srinivasa	Driver (HV)	Driver work
54	Mr. N. Srinivasa Murthy	Senior Borewell helper	Circulate the circulars and Xerox works of office
55	Mr. Chandrashekar	Driver (LV)	Driver work
56	Mr. R. Lokesh Babu	Attender	Looking after the External Examination Cell works
57	Mr. B.M. Gopala Reddy	Attender	Locking and un-locking the office rooms , Cleaning of Dean Officer, attending the phone calls etc.,
58	Mrs. Sampangamma	D-Group Farm Labour	Looking after the nursery works
59	Miss. Bindu, S	Messenger	Maintenance of in word and out word tappals & other work of the section.



**University of Agricultural Sciences Bengaluru  
College of Sericulture off UAS (B), Chintamani**

No. Dean(Seri.)/SCC/T&NT Duties/ 574/2017-18

Date: 25.07.2017

**To**

The Administrative Officer  
UAs, GKVK  
Bengaluru-65

Sir,

Sub: Generalised duties of faculty and Service Personnel of CoS, Chintamani-reg.

Ref: AS/DPI/AAEA-2/PAG/2017-18, CEAPA 18.07.2017

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I am herewith enclosing Generalised duties of the Faculty and employees of College of Sericulture off UAS (B), Chintamani-563125 for further needful.

The same has been mailed to your official e-mail address.

**Yours faithfully**

**Dean (Seri.)**

*Coty to:* The ARIS unit, UAS, GKVK, Bengaluru along with hard & soft copies of the same for information and further needful